



RAAK ARTS AND SCIENCE COLLEGE

Affiliated to Thiruvalluvar University, Vellore
Recognized under section 2(f) of the UGC Act, 1956

PERMISSION LETTER

FROM

Mrs. Rajalakhmi
Head of the Department of (CS)
RAAK Arts and Science College,
Perambai – 605110

TO

The Principal,
RAAK Arts and Science College,
Perambai – 605110

Respected Sir,

SUB: Requisition for conducting Faculty Development Program on Presentation Skills in a Class Room- Reg.

This is bringing to your kind notice that we have planned to conduct a Faculty Development Program on Presentation Skills in a Class Room. This course is very useful for staff to develop their knowledge about their future. So, I kindly request you to, permits us to conduct the above said on 14-10-2019

Thanking you

Place: Perambai

Date: 11.10.2019

Yours Faithfully



Jan.
PRINCIPAL
RAAK ARTS & SCIENCE COLLEGE
VILLIANUR POST-605 110
PERAMBAI.



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RAAK/ FDP/19-20/116

Date: 11.10.2019

CIRCULAR

Faculty Members are hereby informed that a Faculty Development Programme will be held on 14th to 18th October 2019 at 9:30 AM in the Auditorium. Topic on "Presentation Skills in a Class Room" it is mandatory to attend the FDP to upgrade your knowledge and skills.

Note: Attendance is compulsory for the same.

A. M. Harind No 2.
PRINCIPAL

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VILLIANUR POST-605 110
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COPY TO:

- Chairman
- Secretary
- All Department Heads
- Circular Board/Office




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Activity Report	
Academic Year	2019-20
Category	Faculty Development Program
Name of the Activity	PRESENTATION SKILLS IN A CLASS ROOM
Participants	Teaching Staff
Date	14-10-2019 to 18-10-2019
Venue	College Campus
No of Participants	65
Brief Report	In this workshop all teaching staff members were trained "Presentation Skills In a Class Room" Effective presentation skills are important because they help keep a presentation interesting, help the presenter communicate with confidence, and motivate the audience to listen. Some essential presentation skills are: Creating variety. Speaking with optimal audibility.
Photographs	



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FACULTY DEVELOPMENT PROGRAMME ATTENDANCE

“PRESENTATION SKILLS IN A CLASS ROOM”

2019-2020

S.NO	STAFF NAME	14.10.2019	15.10.2019	16.10.2019	17.10.2019	18.10.2019
1	Mr. S. SATHISH	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
2	Dr.V.HARIVIJAYADEEPA	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
3	Dr.P.BHARATHI	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
4	Mr.S.SOUNDARRAJAN	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
5	Mrs.A.RAJALAKSHMI	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
6	Mrs.J.THENMOZHI	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
7	Ms.S.MOHANAPRIYA	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
8	Mr.E.DASHNAMOOTHY	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
9	Mr.PRITHIVIRAJ	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
10	Mr. A. K. GOWTHEM RAJ	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
11	Dr.S.MANIKANDAN	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
12	Dr.S.ANANDHARAJ	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
13	Dr.R.VELMURUGAN	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
14	Dr.K.MUGESH PILLAI	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
15	Dr.M.SATHYARAJ	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
16	Mr.A.SARAVANAN	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
17	Mr.K.PUSHPARAJ	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
18	Mr.C.KARUNAIVELAN	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
19	Mr.RAMACHANDRAN	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
20	Mr.S.VIJAYARAJ	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
21	Mr.S.KARTHIKEYAN	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
22	Dr.MOHAN RADHEEPDEENADHAYALAN	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
23	Mrs.RENUKA	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
24	Mr.G.SENTHILNATHAN	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
25	Mr.C.JEEVARATHINAM	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
26	Dr.SOFIA	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
27	Dr.GEETHA	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
28	Dr.NETHAJI	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
29	Dr.MANIVANNAN	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
30	Mr.K.VENGADESAN	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
31	Mr.R.PAZHANIRAJA	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
32	Mrs.R.SAKTHIDEVI	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
33	Mr.C.KRISHNAN	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
34	Dr.S.BHUVANA	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
35	Dr.B.GOHIN	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
36	Dr.G.RAMESH	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
37	Dr.K.PRABHU	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
38	Dr.P.SENTHILPANDIAN	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
39	Mrs.N.MANIMOZHI	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
40	Mrs.R.SUGANYA	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]



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41	Mrs.S.RAMYA	Ramy	Ramy	Ramy	Ramy	Ramy
42	Mrs.G SUGUNA	Sug	Sug	Sug	Sug	Sug
43	Mr.F.SENTHILKUMAR	F. Senth	F. Senth	F. Senth	F. Senth	F. Senth
44	Mr.K.KARNAN	KAR	KAR	KAR	KAR	KAR
45	Mrs. A. VIDHYA	Ving	Ving	Ving	Ving	Ving
46	Mrs.D.RAJALAKSHMI	Rajal	Rajal	Rajal	Rajal	Rajal
47	Mr.R.BABU	Babu	Babu	Babu	Babu	Babu
48	Mrs.R.DEVAKI	Dev	Dev	Dev	Dev	Dev
49	Mrs.A.SANGEETHA	Sangeetha	Sangeetha	Sangeetha	Sangeetha	Sangeetha
50	Mr.S.LOKESHKUMAR	Lokesh	Lokesh	Lokesh	Lokesh	Lokesh
51	Mr.S.KALIMUTHU	S. Kalim	S. Kalim	S. Kalim	S. Kalim	S. Kalim
52	Mr.CANAGAVLLY	Canag	Canag	Canag	Canag	Canag
53	Mrs.A.SUGANTHY	A. Sugan	A. Sugan	A. Sugan	A. Sugan	A. Sugan
54	Dr.P.KATHAVARAYAN	P. Katha	P. Katha	P. Katha	P. Katha	P. Katha
55	Dr.D.BARANITHARAN	D. Baran	D. Baran	D. Baran	D. Baran	D. Baran
56	Mr. R. PRADAP	Pradap	Pradap	Pradap	Pradap	Pradap
57	Dr.C.VELAUDHAM	C. Vela	C. Vela	C. Vela	C. Vela	C. Vela
58	Dr.S.ARUNKUMAR	S. Arun	S. Arun	S. Arun	S. Arun	S. Arun
59	Dr.R.SUDHAGAR	R. Sudha	R. Sudha	R. Sudha	R. Sudha	R. Sudha
60	DR.N.SARAVANAN	N. Sarava	N. Sarava	N. Sarava	N. Sarava	N. Sarava
61	Dr.RAMESH	Ramesh	Ramesh	Ramesh	Ramesh	Ramesh
62	Ms.G.ROSI	G. Rosi	G. Rosi	G. Rosi	G. Rosi	G. Rosi
63	Mr.S.SOFIS LAWARANACE	S. Sofis	S. Sofis	S. Sofis	S. Sofis	S. Sofis
64	Mrs.S.VALARMATHY	S. Valarm	S. Valarm	S. Valarm	S. Valarm	S. Valarm
65	Dr.MOHAN	Moh	Moh	Moh	Moh	Moh

Rajin
 CO-ORDINATOR



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