



RAAK

ARTS AND SCIENCE COLLEGE


CAPABILITY ENHANCEMENT AND SKILL DEVELOPMENT POLICY


POLICY NO.	ISSUE/REVISION NO.	DATE OF REVISION	NEXT REVISION
RASC/IQAC/POLICY/005	02/01	13/05/2022	2025

PREPARED BY	VERIFIED BY	APPROVED BY
		
PLACEMENT OFFICER	IQAC COORDINATOR	PRINCIPAL


PRINCIPAL
RAAK ARTS & SCIENCE COLLEGE
VILLIANUR POST 605 110
PERAMBALAI

 Basheer Campus, Perambai Road, Perambai, Vanur T.K. Villupuram Dist - 605 110.

 0413 - 266 0660

 +91 95855 59956
+91 95855 59915

 raakartscollege@gmail.com

 www.raakasc.edu.in



RAAK ARTS AND SCIENCE COLLEGE

Affiliated to Annamalai University, Chidambaram || An ISO 9001:2015 Certified Institution
Recognized under section 2(f) of the UGC Act, 1956.

CAPABILITY ENHANCEMENT POLICY

A capability enhancement policy typically refers to a structured approach or framework adopted by organizations or governments to improve the skills, knowledge, and abilities of their workforce or citizens. Here's how such a policy might be outlined:

Objectives: Clearly state the goals and objectives of the policy. This could include enhancing student's skills to meet industry demands, fostering innovation, improving productivity, etc.

RAAK Arts and Science College recognizes the need to nurture capacity building and skill enhancement in its students at various stages during their course of study and has taken requisite initiatives to enhance these skills. The Training and Placement Cell (T&P cell) has made collaborations with various external agencies and offer the skill development programs continuously.

Soft Skills:

Soft skills training sessions offered by T&P cell enables the students to achieve and maintain a positive and professional attitude. Learn how to build relationships that promote cooperation and communication skills, such as public speaking, listening, and presentation. Engage them as independent, collaborative, and lifelong learners in the context of changing technologies, tools, and society/industrial needs.

Language and communication skills:

Language and communication skills sessions for the students take into consideration the need for them to be aware of such skills for their placement activities and their professional growth. These sessions included self-introduction, email writing, resume writing, listening and reading skills, non-verbal communication, verbal communication, and prepared speeches, all of which are structured to enhance students' language and





RAAK ARTS AND SCIENCE COLLEGE

Affiliated to Annamalai University, Chidambaram || An ISO 9001:2015 Certified Institution
Recognized under section 2(f) of the UGC Act, 1956.

communication. These themes were very beneficial to the students, and the sessions change the way they went about their everyday life

Life skills (Yoga, physical fitness, health and hygiene):

Just as academics, mental and physical fitness are quintessential elements for overall individual growth. Physical fitness is given prime importance and allotted in the regular schedule. Students in our college have the luxury of using Gym within the college campus and working out as per their convenience. A community health centre, doctor's services for hostellers within the campus and availability of medical facility at the nearest hospital, aims at providing immediate and required medical help in times of illness and emergencies. Counseling facility is also provided as a part of parcel of providing holistic development of students, faculty and staff.

ICT/Computing skills:

ICT/Computing skills training programs helps the students to enhance their skill sets and increase their job opportunities providing a variety of Capability Enhancement Programmes to all students to meet the company's needs. The training programs are organized, tailored, and delivered to impart the necessary skills.

