

# **ARTS AND SCIENCE COLLEGE**

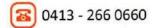
# STAFF WELFARE POLICY

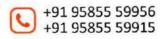
POLICY NO.	ISSUE/REVISION NO.	DATE OF REVISION	NEXT REVISION
RASC/IQAC/POLICY/025	02/01	13/05/2022	2025

PREPARED BY	VERIFIED BY	APPROVED BY
1		Valent
ADMINISTRATIVE OFFICER	IQAC COORDINATOR	PRINCIPAL
		RAAK ARTS & SCIENCE COLLF

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### WELFARE MEASURES POLICY

# Welfare measures for teaching staff:

- On-duty is provided for the faculty members who are attending National /International Conference / Seminars / Workshop conducted by various Institutions.
- 2. Offering 25% fee reduction for education to the wards of the staff members including school education in the sister institutions.
- 3. Free bus facility and accommodation is provided for needy faculty members.
- 4. Financial contribution for the family functions of the faculty members.
- 5. Offering Incentives based on exceptional academic activities.
- 6. Faculty members are encouraged with gifts and awards.
- 7. Health insurance to staff members and their families.
- 8. Financial assistance to attend conferences/workshops/seminars/FDP etc.
- 9. Leave to engage in extension and community work.
- 10. Seed money for research.
- 11. Scholarship to the meritorious children of Faculty.
- 12. Free annual medical check up
- 13. Maternity Benefits for women employees as per Govt norms.
- 14. Promotion for good performing faculty.
- 15. Annual staff picnics, occasional tours and common celebration of festivals.

# Welfare measures for Non-Teaching Staff:

- One day salary is offered every month as incentives to those staff members who do
  not avail casual leave in the respective months.
- 2. Financial contribution for the members and increment and incentive are also issued.
- 3. Financial contribution for the family functions of the faculty members.
- 4. Special Incentives to drivers for additional work.
- 5. Two sets of uniforms to the non-teaching staff every year.
- 6. Educational assistance to children of economically weak.

